## CHRISTIAN MEDICAL COLLEGE

### VELLORE - 632002, Tamil Nadu

### BULLETIN

# MEDICAL POSTGRADUATE DEGREE / DIPLOMA / FELLOWSHIP ADMISSIONS 2015

Revised on 22/09/2014 see page no. 10 for fee details

Revised on 24/09/2013 see Annexure 2

Revised on 27/09/2014 see Annexure 2

Revised on 30/09/2014 see page no.2 & 11 also Annexure 2

Revised on 08/10/2014 see Annexure 2

Revised on 17/10/2014 see Annexure 2

Revised on 24/10/2014 see Annexure 2



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### MEDICAL POSTGRADUATE DEGREE / DIPLOMA ADMISSIONS 2015

This bulletin may be downloaded free from our website <a href="http://admissions.cmcvellore.ac.in">http://admissions.cmcvellore.ac.in</a> The essential details are provided to enable candidates to fill their application form for the various postgraduate degree and diploma courses for the academic session 2015. Please go through this carefully before filling the form. Application form is available ONLY online.

ADMISSION T	TIME TABLE 2015*				
20/09/2014	Application can be accessed online				
07/11/2014	Last date for submission of online application form till 12 midnight				
14/11/2014	Last date for receipt of payment proof (applicable only for those who pay by demand draft / bank challan)				
14/11/2014	Last date for receipt of relevant supporting documents				
29/11/2014	Last date for receipt of relevant sponsorship forms from the sponsoring bodies				
09/01/2015	Hall Ticket can be downloaded from the website				
24/01/2015	Step 1: Computer Based Test (CBT) – Online test				
27/01/2015	Announcement of list of candidates called for Step 2, after 5 PM				
10/02/2015	Registration for Step 2 and Medical Checkup at Vellore				
11/02/2015	Step 2: Assessment of Skills & Knowledge at Vellore				
12/02/2015	Announcement of final selection list				
13/02/2015	Acceptance by 12.00 noon				
24/03/2015	Registration for admission to Degree Courses**				
25/03/2015	Registration for admission to Diploma Courses**				
26/03/2015					
to 31/03/2015	Mandatory orientation programme				
31/03/2013					
01/04/2015	Courses begin				

<sup>\*</sup> Dates are subject to change

<sup>\*\*</sup> Registration will be as per the schedule provided in the final selection notice. Please note that registration for each specialty will ONLY be during the time stipulated. Late registration will not be entertained. Please refer to Section 4 of the bulletin for further details.

MEDICAL POSTGRADUATE TRAINING PROGRAMME, CMC, VELLORE POSTGRADUATE DEGREE / DIPLOMA courses for which admissions are offered in April 2015.

NOTE: POST GRADUATE COURSES IN THIS INSTITUTION ARE IN-SERVICE TRAINING PROGRAMMES

M.D.   A1   3   11     General or Special - Anaesthesia   1.   Candidates   having qualified for the   M.B.B.   Degree, compulsory rotating   provided	av.p.vp.cma	COURSE	Course	DURATION	NO. OF	TYPE OF TEST PAPER				
D.A.   A3   2   8   General or Special - Annesshesia   1.   Candidates   M.B.B.   Candidates   M.B.B.   Candidates   M.B.B.   Candidates   M.B.B.   Candidates   Candidates	SUBJECTS	NAME	Code	(YEARS)	SEATS*	AVAILABLE	ELIGIBILITY			
Anatomy	A .1 .	M.D.	A1	3	11	Canaral or Special Appacthesis				
Anatomy   M.D.   B1   3	D.A.		A3	2	8	General of Special – Anaestnesia				
Clinical Pathology	Anatomy	M.D.	B1	3	4	General or Special – Anatomy	Degree, compulsory rotating			
Community Medicine   M.D.   El   3   6   General or Special - Comm. Med.	•	M.D.	C1	3	2	General or Special – Biochemistry	residential internship and full			
Dermatology Venerol & Lep.   D.D.V.L.   F3   2	Clinical Pathology	D.C.P.	D3	2	2	General only	registration before 15/05/2015			
Dematology	Community Medicine	M.D.	E1	3	6	=				
B.D. V.   F3   2		M.D.	F1	3	3					
M.S.   Gl   3   6   6   General or Special - ENT   D.L.O.   GG3   2   2   2   General or Special - ENT   postgraduate degree (MS/MI course in the same subject   Post Diploma candidates with undergroe 2 years training for the degree in the same subject   Post Diploma candidates with undergroe 2 years training for the degree in the same subject   Post Diploma candidates with undergroe 2 years training for the degree in the same subject   Post Diploma candidates with undergroe 2 years training for the degree in the same special   Microbiology   M.D.   L1   3   4   General or Special - Microbiology   D.C.P will not have this benefit of MD Pathology. Candidate   Currently undergroing training for a post-graduate diploma need   Currently undergroing training for the same special   D.G.O.   M3   2   2   0   0   0   0   0   0   0   0	Venerol & Lep.	D.D.V.L.	F3	2	1	Dermatology	2. Candidates having qualified			
D.L.O.   G3   2   2   Ceneral or Special - ENT     Course in the same subject	ENTE	M.S.	G1	3	6	G 1 G 1 ENTE				
M.D.   HI   3	ENI	D.L.O.	G3	2	2	General or Special - EN1	postgraduate degree (MS/MD)			
General Medicine	Geriatric Medicine	M.D.	H1	3	1	General only				
Microbiology	General Medicine	M.D.	J1	3	16	General only	undergo 2 years training for the			
Microbiology	General Surgery	M.S.	K1	3	10	General only				
Compacing   Comp	Microbiology	M.D.	L1	3	4	General or Special - Microbiology	DCP will not have this benefit			
D.G.O.   M3		M.S.	M1	3	6		for MD Pathology. Candidates			
M.S.   N1   3   7   General or Special   Ophthalmology   Significant	Gynaecology	D.G.O.	М3	2	6		a post- graduate diploma need to			
M.S.   O1   3   8   General or Special - Orthopaedics   M.D.   D.C.H.   P3   2   8   General or Special - Paediatrics   D.C.H.   P3   2   8   General or Special - Paediatrics   D.C.H.   P3   2   8   General or Special - Paediatrics   D.C.H.   P3   2   8   General or Special - Paediatrics   D.C.H.   P3   2   8   General or Special - Paediatrics   D.C.H.   P3   2   8   General or Special - Paediatrics   D.C.H.   P3   2   8   General or Special - Paediatrics   D.C.H.   P3   Pathology   M.D.   R1   3   2   General or Special - Paediatrics   D.C.H.   P3   Paediatrics   Paediatrics   D.C.H.   P3   Paediatrics   D.C.H.   P3   Paediatrics   D.C.H.   P3   Paediatrics   D.C.H.   P3   Paediatrics   Pae		M.S.	N1	3	7		complete the same by			
D.Orth.   O3	Ophthalmology	D.O. N3 2 2 Ophthalmology		Ophthalmology	15/05/2015.					
D.Orth.   O3   2   4		M.S.	O1	3	8		_			
Paediatrics	Orthopaedics	D.Orth.	О3	2	4	General or Special - Orthopaedics				
Pathology		MD	P1	3	8					
Pharmacology         M.D.         R1         3         2         General or Special - Pharmacology         4. Refer to page 8 for detain regarding General or Special regar	Paediatrics	D.C.H.	Р3	2	8	General or Special - Paediatrics				
Pharmacology	Pathology	M.D.	Q1	3	8	General or Special - Pathology	4 Defen to man 0 for details			
Physical Official Physiology         M.D.         S1         3         4         General or Special - Physiology         paper.           Physical Medicine & Rehabilitation         M.D.         T1         3         4         General or Special - Physiology           Psychiatry         M.D.         U1         3         6         General or Special - Psychiatry           Radiodiagnosis         M.D.         V1         3         6         General or Special - Radiodiagnosis           Radiotherapy         M.D.         W1         3         5         General or Special - Radiotherapy           Respiratory Med         M.D.         X1         3         2         General only           Transfusion Med         M.D.         Y1         3         3         General or Special - Transfusion Med           Nuclear Medicine #         M.D.         Z1         3         2         General only	Pharmacology	M.D.	R1	3	2	General or Special - Pharmacology	regarding General or Special			
& Rehabilitation         M.D.         II         3         4         General or Special - PMR           Psychiatry         M.D.         U1         3         6         General or Special - Psychiatry           Radiodiagnosis         M.D.         V1         3         6         General or Special - Radiodiagnosis           Radiotherapy         M.D.         W1         3         5         General or Special - Radiotherapy           Respiratory Med         M.D.         X1         3         2         General only           Transfusion Med         M.D.         Y1         3         3         General on Special - Radiotherapy           Nuclear Medicine #         M.D.         Y1         3         3         General only	Physiology	M.D.	S1	3	4	General or Special - Physiology	paper.			
Psychiatry         D.P.M.         U3         2         6         General or Special - Psychiatry           Radiodiagnosis         M.D.         V1         3         6         General or Special - Radiodiagnosis           Radiotherapy         M.D.         W1         3         5         General or Special - Radiotherapy           Respiratory Med         M.D.         X1         3         2         General only           Transfusion Med         M.D.         Y1         3         3         General or Special - Transfusion Med           Nuclear Medicine #         M.D.         Z1         3         2         General only		M.D.	T1	3	4	General or Special - PMR				
D.P.M.   U3   2   6	Danahi atm	M.D.	U1	3	6	Canaral or Special Developmy				
Radiodiagnosis         D.M.R.D.         V3         2         3         General or Special - Radiodiagnosis           Radiotherapy         M.D.         W1         3         5         General or Special - Radiotherapy           D.M.R.T.         W3         2         3         General or Special - Radiotherapy           Respiratory Med         M.D.         X1         3         2         General only           Transfusion Med         M.D.         Y1         3         3         General or Special - Transfusion Med           Nuclear Medicine #         M.D.         Z1         3         2         General only	Psychiatry	D.P.M.	U3	2	6	General of Special - Psychiatry				
D.M.R.D.   V3   2   3   1   2   3	D = 1: - 1:: -	M.D.	V1	3	6	Cananal on Special Dedication asis				
Radiotherapy         D.M.R.T.         W3         2         3         General or Special - Radiotherapy           Respiratory Med         M.D.         X1         3         2         General only           Transfusion Med         M.D.         Y1         3         3         General or Special - Transfusion Med           Nuclear Medicine #         M.D.         Z1         3         2         General only	Kaaioaiagnosis	D.M.R.D.	V3	2	3	General of Special - Radiodiagnosis				
Respiratory Med         M.D.         X1         3         2         General only           Transfusion Med         M.D.         Y1         3         3         General or Special – Transfusion Med           Nuclear Medicine #         M.D.         Z1         3         2         General only	D. II. I	M.D.	W1	3	5	Consult of Special Budiethouses				
Transfusion Med     M.D.     Y1     3     3     General or Special – Transfusion Med       Nuclear Medicine #     M.D.     Z1     3     2     General only		D.M.R.T.	W3	2	3	General of Special - Radiotherapy				
Nuclear Medicine # M.D Z1 3 2 General only	Respiratory Med	M.D.	X1	3	2	<u> </u>				
		M.D.	Y1	3	3					
Palliative Medicine # M.D I1 3 2 General or Special – Palliative Medicine			Z1	3	2	•				
	Palliative Medicine #	M.D	I1	3	2	General or Special – Palliative Medicine				

<sup>\*</sup> Number of seats variable

<sup>@</sup> Please refer Section 2

<sup>#</sup> Subject to MCI approval – refer to section 3.3

#### 1.1 THE APPLICATION PROCESS

**Application** forms accessed only online through Christian Medical College can be the http://www.admissions.cmcvellore.ac.in from 20/09/2014. Duly filled application forms must be submitted online with a basic administrative fee of Rs.750/- and a registration fee of Rs. 600 per course before 24:00 hours on 7/11/2014. All the supporting documents and payment proof (if payment is made by demand draft / bank challan) should reach the Office of Registrar, CMC, Vellore -2 by post on or before 14/11/2014.

Candidates applying from SAARC countries should send a Demand Draft for Rs.1500/- or its equivalent and those from other foreign countries, US dollars 100 or its equivalent as administrative fee in addition to the registration fee per course.

Money can be remitted using any one of the following methods:

- 1. As a challan at no extra cost at any branch of ICICI bank in India. A challan will be generated when filling payment details in the application form. Please take a printout of ICICI challan after signing in before you go to the bank. After payment please send the original challan to the Office of the Registrar.
- 2. Demand draft in favour of "C.M.C. Vellore Association a/c" on any Scheduled Bank, payable at Vellore. Keep your demand draft ready before filling the application form. Write your name and application number on the back of the demand draft before dispatching.
- 3. Online payment using payment gateway (credit or debit card / net banking)

#### 1.2 ELIGIBILITY FOR ADMISSION: MD / MS / Diploma

Candidates who have qualified for the M.B.B.S Degree of the Tamil Nadu Dr. MGR Medical University or any other University recognized as equivalent by the Tamil Nadu Dr. MGR Medical University and the Indian Medical Council and have completed their compulsory rotating residential internship and obtained full registration before 15/05/2015 are eligible to apply for the postgraduate diploma and degree courses.

Candidates who are in the 2<sup>nd</sup> year of their training for a postgraduate diploma course may also apply for the postgraduate degree (MS/MD) course in the same subject. Post Diploma candidates with a diploma in the same subject need to undergo 2 years of training for the degree.

Note: Those who complete a DCP will not have this benefit for MD Pathology.

Candidates currently pursuing a postgraduate training programme and who complete the same by the 15th of May 2015 only will be eligible to apply.

#### 1.3 INSTRUCTIONS FOR SUBMITTING THE APPLICATION FORM

FOLLOW THE INSTRUCTIONS CAREFULLY. FILL IN ALL THE DATA PROPERLY.

THE INFORMATION PROVIDED ON THE APPLICATION FORM WILL BE TAKEN AS FINAL. NO CHANGES WILL BE PERMITTED. ERRORS ARISING OUT OF INCORRECT OR IMPROPER DATA ENTRY WILL BE THE SOLE RESPONSIBILITY OF THE CANDIDATE AND ANY FALSIFICATION OF DATA WILL RESULT IN CANCELLATION OF THE OFFER OF ADMISSION IF SELECTED.

- 1. Fill the form online and upload the scanned copies of photograph and signature.
- 2. Make your PAYMENT by any one of the methods mentioned above.
- 3. Take a printout of the completed application form for future reference.
- 4. Supporting documents must be sent to the Office of the Registrar, CMC, Vellore 632002 to reach on or before 14/11/2014.
- 5. After approval of your application, you will receive an email confirming the same, before 2<sup>nd</sup> January 2015.

#### NOTE

- 1. Candidates may apply up to a maximum of 4 courses in 2 subjects only (e.g. DPM and M.D. Psychiatry = 2 courses in ONE subject). Candidates cannot apply for more than 2 subjects. Please note that DCP and MD Pathology are considered 2 different subjects and, candidates with a DCP will have to do a 3 year MD Pathology course.
- 2. Candidates must mention the **ORDER OF PREFERENCE** for admission into the courses in the application form, when applying for more than one course. CANDIDATES WILL NOT BE ALLOWED TO CHANGE EITHER THE CHOICE OF SUBJECT, ORDER OF PREFERENCE, OR THE TYPE OF PAPER AFTER REGISTRATION.

- 3. Candidates must send self-attested, clear photocopies, where applicable, of:
  - a) Certificate of completion of Sponsorship obligation (applicable to those who were previously sponsored by CMC or any other member of the Christian Medical College Vellore Association or Council and are serving / have served their sponsorship obligation).
  - b) Proof of service in area of need. (If annexure 5 is filled, certification needs to be sent). Only those with valid attested certification will be considered.
  - c) Proof of service of two years in one or more mission hospitals of any of the supporting bodies of this institution after graduation, for all sponsored candidates.
  - d) If a candidate was the Best Outgoing student of a medical college, then a certification from the Dean/Principal to the effect must be submitted (Format as in annexure 4).
- 4. All foreign nationals must submit "No Objection Certificate" from The Secretary, Ministry of Health & Family Welfare, Government of India, Nirman Bhavan, New Delhi -110 011.
- 5. Relevant supporting documents received after the last date (14/11/2014) will not be considered.
- 6. Applicants employed in Government or similar establishments who need to route their applications through "proper channels" for the purpose of permission/ leave, etc., are advised to submit the soft copy of the application along with payment before 07/11/2014. Required enclosures as detailed above should reach the Office of the Registrar before 14/11/2014. A printout of the completed application form may be used for the purpose of getting permission/ leave etc: through the "proper channels". This would avoid delay in submission of applications before the due date.

Errors arising out of incorrect or improper data entry will be the sole responsibility of the candidate.

7. An email stating successful registration of the application will be sent to the candidates within a week of final submission of the application.

A candidate admitted to undergo a three year MD/MS postgraduate degree course will not be eligible to appear for any postgraduate diploma course exam during the three year period of study for the degree course.

#### 2. SPONSORSHIP

The aim of the Christian Medical College, Vellore is to train individuals for service in needy areas especially in Christian mission hospitals. To this end, Christian students are encouraged to apply, to be considered under the sponsored category. For the list of eligible sponsoring bodies, please refer to Annexure 2.

#### 2.1 RULES GOVERNING SPONSORED CANDIDATES

- a) Any Christian Church or Christian Organization which is a member of the Christian Medical College Vellore Association and any other Church or Christian Body which operates its own medical work in India or neighbouring countries, which is a member of the Council, and which fulfils the criteria as laid down by the Council is eligible to sponsor candidates for selection to the various educational courses run by CMC, Vellore, provided the organization does not run the said course. In addition the Christian Medical College, Vellore is also a recognized sponsoring body.
- b) All bodies that are eligible to sponsor candidates for selection to the M.B.B.S. course are eligible to sponsor candidates for postgraduate diploma and degree courses provided they do not offer the same course/s in hospitals or colleges of their own sponsoring body. This rule does not apply to CMC, Vellore.
- c) The candidate who was sponsored to the M.B.B.S. course is required to serve the concerned sponsoring body for a period not less than two years, before being considered for selection to any postgraduate course. Any remaining service period in excess of two years that may have been agreed upon towards sponsorship for the M.B.B.S. course may be completed at a later date with the written permission of the sponsoring body, provided the candidate is re-sponsored for the postgraduate course by the same sponsoring body. Candidates must submit a copy of the sponsorship obligation completion certificate issued by the appropriate authority of the sponsoring body, which must state the dates of commencement and completion (or expected date of completion) of obligatory service as well as the period and categories of their leave allowed and availed.
- d) Sponsored candidates on completion of their postgraduate diploma course opting for re-sponsorship from the same sponsoring body for a postgraduate degree course in the same specialty may have their service obligation deferred till the postgraduate degree course is completed.
- e) No Sponsored candidates shall be considered for admission unless they achieve a set minimum standard in the admission test which indicates that they can successfully complete the course. The candidates should also fulfil the requirements of the respective certifying Board.
- f) The service obligation arising from sponsorship should be given as service, and non-fulfilment of service violates the spirit of sponsorship and the aim and objectives of the Association.

- g) Students who do not fulfil the service obligation will not be eligible for admission to postgraduate studies or for appointment as staff of CMC, Vellore. They will not be given any certificates other than those statutorily mandated by the University and respective Professional Council / Regulatory Body.
- h) The Principal is authorized to withhold transcripts and other non-statutory certificates issued by the College until the sponsorship obligations are fulfilled.

Candidates who are <u>now applying</u> for any postgraduate course <u>under the sponsored</u> <u>category</u> will be governed also by the following regulations:

- i) Sponsorship will be considered as valid only if the candidate has asked for sponsorship in the application form and the church provides the appropriate details on the prescribed forms for sponsoring the candidates.
- ii) When a candidate is sponsored for admission to a postgraduate course, the candidate must sign an agreement to serve the sponsoring body for a minimum period of two years following diploma courses and three years following degree courses.

If the sponsoring body is unable to utilise the service of such a candidate, the College will reserve the right to utilise the candidate's obligatory service. The service obligation for sponsorship should only be in terms of service and not financial compensation. However, if a sponsored student seeks relief from the service obligation agreement due to extraordinary circumstances, the request will be considered on merit. Marriage, securing a job outside the country or being selected for a postgraduate course elsewhere are not considered extraordinary circumstances. Students who do not fulfill the service obligation will not be eligible for admission to postgraduate studies or appointment as staff of Christian Medical College, Vellore. They will not be given any certificates other than those statutorily mandated by the University and Indian Medical Council.

- iii) Candidates sponsored to postgraduate courses should have served a minimum period of two years in any position in one or more mission hospitals of any of the supporting bodies of this institution after graduation. This may include training periods after graduation for post-graduate course in CMC, Vellore or any teaching / mission hospital of any supporting body. This period should be completed by 15/05/2015. Candidates must submit a copy of the certificate(s) issued by the authorised signatory of the supporting bodies of this institution which must state the dates of completion (or expected date of completion) of two years of service as well as the period and categories of leave allowed and availed.
- iv) Sponsorship will be on the basis of the need of the Sponsoring Body to have trained personnel for their Mission work. The Sponsoring body must give an undertaking that the specialty exists or will be created and also ensure that a post will be available when the candidate graduates. NO FEES OR DONATION are to be paid for this other than the stipulated sponsorship fee, which should not exceed Rs.500/-.

#### 3.1 THE SELECTION PROCESS

The selection of candidates for Postgraduate courses will be according to the directives of the CMC Vellore Council. Fifty percent of seats in each course are reserved for sponsored candidates, provided they fulfill other criteria for eligibility for admission. However, more than 50% of the available seats may be allotted to sponsored candidates based on their ranking in the step -2. The wait list is based on ranking in the selection process. The first sponsored candidate on the waiting list will ordinarily fill vacancies arising by sponsored candidates not accepting a seat to make up 50% reservation for sponsored candidates. In the event that more than 50% of the seats in any course are filled by sponsored candidates and one of the sponsored candidates does not accept the seat, it will be offered to the next candidate on the wait list by rank irrespective of whether he or she is sponsored or open. No admissions will usually be made after 25th May 2015.

Weightage will be given to

- a) Those who have served in areas of need (see Annexure 5)
- b) Those who are sponsored by eligible sponsoring bodies of the CMC Vellore Association.
- c) Those who were the best outgoing students of their medical college. (See Annexure 4)

The Principal's decision regarding the above is final.

Any falsification of information will lead to automatic disqualification.

#### 3.2 HALL TICKETS

The Hall Ticket will be available at the college website <a href="http://admissions.cmcvellore.ac.in">http://admissions.cmcvellore.ac.in</a> from 09th January 2015. Use the application number as ID and date of birth as password to download and print your hall ticket. Check for accuracy of details. Only one Hall Ticket will be generated per candidate even if the candidate is registered for more than one course. In case of non-availability of the hall ticket one week prior to the date of the written test, candidates must contact the Office of the Registrar by fax, email or telephone. Please keep your application number handy when you call.

#### **3.3 STEP -1 : Computer Based Test (CBT)** ( See also Annexure 1)

1. The test will be conducted at Bengaluru, Calicut, Chennai, Delhi (NCR), Ernakulam, Guwahati, Hyderabad, Kolkata, Kottayam, Lucknow, Madurai, Mumbai, Puducherry, Salem, Trivandrum, Vellore and Vijayawada

#### 2. CBT will be of 2 types:

- a. A GENERAL paper consisting of multiple choice questions drawn from all subjects taught in the undergraduate medical course.
- b. A SPECIAL paper consisting of multiple choice questions in the specialty for which the candidate has applied and subjects allied to it e.g., the paper for E.N.T. may include questions in Anatomy, Physiology, Biochemistry, etc., with respect to the ear, nose and throat. (see Annexure 3 for model questions)

#### NOTE:

1. A) A candidate may write a general paper for all his/her choices (a maximum of 4 courses in 2 subjects; see item 2 below for exception\$)

OR

- B) They may write a General paper for selection to a course in one subject and write a Special paper for selection to the second subject.
- 2. Two new PG courses (MD Nuclear Medicine and MD Palliative Medicine) are available, subject to MCI approval. \$You may apply for any of them or both, in addition to a maximum of 4 courses in 2 other subjects as mentioned above. In case the MCI approval is not through by end of April 2015, selection to these courses will be cancelled.
- 3. Candidates will not be permitted to write two Special papers.
- 4. Candidates are NOT permitted to write both the General paper and the Special paper for selection to two courses of the SAME SPECIALTY.

The duration of the General and Special papers are 3 hours each (240 questions). All candidates are required to be in their assigned seats at the time, date and place stipulated on the Hall ticket. No candidate will be permitted to enter the examination hall after 30 minutes of the stipulated examination commencement time.

Those who cannot take the examination on a Saturday for religious reasons (Eg. SDAs) should apply separately to the Registrar for special arrangements to take the examination. This special arrangement however will only be available at Vellore.

For those taking the exams in Vellore: Please note that no accommodation will be available in the Hospital Annexe or any of the institutional guest houses or hostels during this period.

#### 3.4 STEP 2:

A list of candidates who are selected for the Step 2 which includes assessment of skills & knowledge will be put up on notice boards in the College and Town campuses and on the website <a href="http://admissions.cmcvellore.ac.in">http://admissions.cmcvellore.ac.in</a> A medical checkup will be held on the first day of Step 2. All candidates invited for the Step 2 MUST bring a <a href="http://chest.org/>
Chest X-ray taken">Chest X-ray taken</a> within the last 6 months.

<u>Note – Candidates who are currently pregnant or pregnancy is a possibility are exempt from the Chest X-ray.</u> Candidates who are invited to Step 2 MUST have the following documents.

- a) Degree Certificate or Provisional Pass Certificate or Official Final Mark Sheet issued by the University, for each course done M.B.B.S. / Diploma. Certificates issued by other authorities are not acceptable.
- b) Course and Conduct Certificate issued by the Principal / Dean of the College and stamped with the Seal of office giving the dates of commencement and completion of the course, stating clearly that the candidate does not have any pending obligation of service one certificate for each course done M.B.B.S. / Diploma. Certificates issued by other authorities are not acceptable.
- c) STATE MEDICAL COUNCIL REGISTRATION CERTIFICATE (Temporary or Permanent).

#### 3.5 RESULTS

Results and Eligibility for supplementary selection of all candidates who have attended the entrance examination will be put up on the website: http://admissions.cmcvellore.ac.in

a. All selected candidates who wish to accept the postgraduate seat offered, must give their acceptance in writing by the date and time stipulated in the Selection Notice, along with a demand draft for Rs 25,000/- in favour of "CMC Vellore Association", towards the first installment of registration fees. Failure to provide acceptance in writing and demand draft as above by the date and time stipulated in the Selection Notice will lead to automatic forfeiture of the seat offered and the next eligible candidate on the waiting list will be invited to join the course, as per the selection policy.

- b. Second installment of registration fees amounting to Rs. 29,000/- must be send as a demand draft or by net banking in favour of "CMC Vellore Association" by the date and time stipulated in the Selection Notice, failing which the candidate would forfeit the seat.
- The eligible waitlisted candidate will be sent a provisional offer of admission by email when the vacancy arises. The candidate must provide acceptance in writing or as a scanned copy of signed acceptance by email by the date and time stipulated in the offer of provisional admission. The email needs to be followed up with the signed hard copy of the letter of acceptance and a demand draft for Rs 25,000/- in favour of "CMC Vellore Association". The candidate must contact the Vice Principal's office (PG) (0416-2284262, princi.pg@cmcvellore.ac.in) if they do not receive an acknowledgement of their email / letter accepting the provisional admission. Failure to send an acceptance of the offer and / or payment will lead to automatic forfeiture of the seat offered and the next eligible candidate in the waiting list will be invited to join the course, as per the selection policy.
- d. An undertaking with regard to the above terms and conditions will have to be signed by the candidates and submitted at the time of the interview (Step 2).

Regarding supplementary selections, please refer to Section 7.

#### 4.1 REGISTRATION OF SELECTED CANDIDATES:

All selected candidates must report to the Principal's Office to register themselves for the postgraduate course for which they have been selected as per the time schedule in the Final Selection Notice. Those candidates who are unable to join and register for the course on the stipulated date MUST meet the Vice-Principal PG with valid supporting documents at the time of submitting their acceptance of the seat. For eg. If the reason for delay is to complete a sponsorship obligation/ 2 year service, then a letter from the sponsoring/supporting body giving the date of completion is required.

Failure to register and join the course on the stipulated date will also lead to automatic forfeiture of the seat offered and the next eligible candidate in the waiting list will be invited to join the course, as per the selection policy. All selections are subject to applicable regulations by University / Government and the Medical Council of India. All documents should be submitted in Original at the time of Registration. The courses will commence on 1st April, 2015.

#### 4.2 <u>CERTIFICATES REQUIRED IN ORIGINAL TO REGISTER FOR ADMISSION</u>:

- 1. M.B.B.S. Degree Certificate issued by the University.
- 2. M.B.B.S. Course and conduct certificate issued by the Principal/Dean.
- 3. Certificate of completion of compulsory rotating residential internship (CRRI) issued by the Principal or Dean.
- 4. Migration certificate to be obtained from respective university.
- 5. Diploma Certificate for those who have completed diploma in the subject
- 6. Eligibility Certificate obtained from the Registrar, The Tamil Nadu Dr. M.G.R. Medical University, Chennai for graduates of universities other than Tamil Nadu Dr. M.G.R. Medical University, (Please note that a migration certificate is needed for obtaining the eligibility certificate).
- 7. Tamil Nadu Medical Council Registration certificate for MBBS and additional qualification certificate. (Please note that a 'No objection certificate from the concerned medical council will be required in order to obtain the Tamil Nadu Medical Council Registration.)
- 8. Foreign nationals must submit a no objection certificate (to undergo the course) issued by the Ministry of Health and Family Welfare, Government of India.
- 9. Original and attested clear photocopy of date of birth certificate. (Eg. SSLC/HSC. Marksheet)
- 10. Service obligation completion certificate in original in the case of former sponsored students\*(refer page 5) giving full details of date of commencement and completion of service obligation.
- 11. Sponsored candidates should submit a clear self-attested photocopy of the agreement signed on stamp paper, by the candidate and the sponsoring agency. Non-compliance will result in automatic cancellation of selection.
- 12. Sponsored candidates should also submit a certificate of completion of two years of service in one / more Mission Hospitals of any supporting body of this institution after graduation.
- 13. Four passport size colour photographs for issue of identity card and for University registration.

- 14. Two CDs each of which contain the following files: (i) A passport size colour photograph in JPEG form and (ii) a scanned copy of the candidates signature. Both the files and the CD cover should be labeled with the name of the candidate and the course. The image file size should not exceed 100 KB.
- 15. Transfer certificate in original issued by the Principal / Dean.
- 16. Proof of identity (Passport /Voter ID /Driving License). No other identity proof will be accepted. Please bring all 3 if available.
- 17. PAN Card
- 18. Form 16 (if available)

In addition to the originals, two self-attested copies of all the above certificates are required at the time of registration.

The last date for registration of candidates called in from the waiting list will be 25.5.2015 for MD / MS / Diploma courses.

#### 4.3 WITHDRAWAL

Last date for withdrawal from MD/MS/Diploma level courses is 01.05.2015. Candidates who accept the offer of selection and join the course will be expected to complete the whole training period. If due to extra-ordinary circumstances a candidate is forced to discontinue, the desire to withdraw should be notified to the Principal in writing by 01 May 2015. Those who withdraw from the course thereafter will not be selected for any training course or staff appointment subsequently in this institution. They will be required to pay the fees for the full course and make compensatory payment at the rate of the stipend normally paid to them, an amount that is proportionate to any shortage of notice for withdrawal that is less than one month. Tuition fee and University Registration fee once paid will not be refunded.

#### 4.4 CANDIDATE CONTACT DETAILS

Candidates are advised to ensure accuracy of information provided by them with respect to their address, phone number and email id. The Vice Principal's Office will not be held responsible for any non-delivery of communication due to inaccurate /outdated contact details provided by the candidate.

Waitlisted candidates should keep the Vice Principal's Office updated about their address and phone numbers up to 25/05/2015.

#### 5.1 STIPEND AND ACCOMMODATION

The medical postgraduate courses are conducted in accordance with the regulations of the Tamil Nadu Dr. MGR Medical University and the training is of an "in service" type. Selected candidates will be paid a consolidated stipend (approximately Rs.18000/- per month) as per rules.

Accommodation: Partly furnished accommodation, depending on availability will be provided for all Postgraduate trainees. Candidates are required to vacate their accommodation within 2 weeks of finishing their course.

#### 5.2 SOME FACILITIES AVAILABLE FOR POSTGRADUATE TRAINEES

Medical Records Department: In clinical areas, special emphasis is given to medical record keeping. There is a well organized Medical Record Library in the institution as well as a departmental record system. Facilities are provided in these areas for trainees to conduct retrospective studies from records.

Research activity: The Christian Medical College supports an active research programme. To broaden this experience, the trainee is encouraged to participate in research activities. A Research Methodology course will be conducted for all newly selected postgraduate students. Attendance for this is mandatory. Failure to do so will result in the candidates forfeiting the privilege of obtaining research grants from the CMC Institutional Review Board.

Recreation: Facilities for games and sports are available on both campuses. All Postgraduate students are permitted and encouraged to use these facilities.

Student/Staff Health Clinic: The medical needs of the students and staff of the Christian Medical College are met through the clinic provided for this purpose. Hepatitis B Vaccination is mandatory for all students. Failure to complete the entire immunization schedule for Hepatitis-B will make the candidate ineligible for free immunoglobulin in the event of accidental exposure to Hepatitis-B.

If the candidate has already been vaccinated elsewhere the serum antibody titres will need to be confirmed by the Staff Students Health Services. The candidates will have to pay for this test.

#### 6.1 FEES FOR PG DEGREE / DIPLOMA COURSES \*

All Candidates should pay the following fees at the time of registration for the course. Refer to Section 3.5 for more details.

COLLEGE / UNIVERSITY (FEES STRUCTURE) #						
	2 Yr. Diploma	2 Yr. Degree (Post Diploma)	3 Yr. Degree			
College Admn. Fee	100	100	100			
Medical Attendance Fee	1000	1000	1000			
Tuition Fees	800	800	1200			
Alumni Assn. Fee	3000	3000	3000			
Library Fee (college)	1000	1000	1500			
Convo. & Postage Fee	100	100	100			
One time establishment Fees	10000	15000	15000			
University Registration	3500	4000	4000			
University Registration Appl.fee	0100	0100	0100			
University One time Miscl.Fee	0700	0700	0700			
University Anti-Plagiarism fee	1000	1000	1000			
University e-Consortium	2000	2000	2000			
University Library, Fee	1400	1600	1600			
University Sports Fee/ID Fee	0150	0150	0150			
University Admn. Exps. Fees	7,500	7,500	7,500			
University Affiliation & Other Fees @	75,000	75,000	75,000			
University Dissertation Fee # (only for Diploma in Psychological Medicine candidates)	2000	4000	4000			
University Exam Fee *	14000	18000	18000			
TOTAL	1,23,350	1,35,050	1,35,950			

<sup>\*</sup> Roughly indicative and subject to change. The initial amounts paid at the time of acceptance will be adjusted from this total.

#### 7. SUPPLEMENTARY SELECTION

In the event of there being vacant postgraduate seats after the primary selection, a list of available seats will be announced on the college website: <a href="http://admissions.cmcvellore.ac.in">http://admissions.cmcvellore.ac.in</a> and the College notice board. Eligible candidates will be notified by email. Candidates may apply for a maximum of 2 courses to the Registrar's Office with no additional registration or other fees. They must apply within the stipulated date clearly mentioning their current contact details (email, mobile no., landline no. etc), Registration number, Hall ticket number, the courses applied for and the priority of choices of those courses. Applicants short-listed for these vacancies will be invited for Step 2 assessment of skills & knowledge. No admissions are generally possible after 25th May 2015.

Note: Application forms for supplementary selections will be available online at the college website <a href="http://admissions.cmcvellore.ac.in">http://admissions.cmcvellore.ac.in</a>

<sup>#</sup> Applicable to all MD/MS and Diploma in Psychological Medicine candidates

The fees will be collected for the whole course as one installment, at the time of registration.

<sup>@</sup> Payable as a single installment at the time of admission (or) over 24 months as deduction from stipend.

#### 8. POST GRADUATE FELLOWSHIP ADMISSIONS APRIL 2015

This bulletin may be downloaded free from the website. It gives essential details to candidates and helps them in their application for the various Post Graduate Fellowship courses beginning April 2015. PLEASE GO THROUGH THIS CAREFULLY BEFORE FILLING THE APPLICATION FORM.

#### 8.1 THE APPLICATION PROCESS

Application forms can be accessed only on-line through the CMC website, *http://admissions.cmcvellore.ac.in/* from 20/9/2014 till 7/11/2014 and submitted online with a consolidated administrative fee of Rs.1000/-.

Candidates applying from SAARC countries should send Rs.2000/- or its equivalent and those from other foreign countries US dollars 100 or its equivalent.

Money can be remitted using any one of the following methods:

- 1. As a challan at no extra cost at any branch of ICICI bank in India. A challan will be generated when filling payment details in the application form. Please take a printout of ICICI challan after signing in before you go to the bank. After payment please send the original challan to the Office of the Registrar.
- 2. Demand draft in favour of "C.M.C. Vellore Association a/c" on any Scheduled Bank, payable at Vellore. Keep your demand draft ready before filling the application form. Write your name and application number on the back of the demand draft before dispatching.
- 3. Online payment using payment gateway (credit /debit card / net banking)

#### 8.2 ADMISSION TIME TABLE 2015\*

20/09/2014	Application can be accessed online				
07/11/2014	Last date for <u>submission</u> of online application form till 12:00 midnight				
14/11/2014	Last date for receipt of relevant supporting documents				
14/11/2014	Last date for receipt of payment proof (applicable only for those who pay by demand draft / challan)				
29/11/2014	Last date for receipt of completed sponsorship forms				
09/01/2015	Hall Ticket can be downloaded from the website				
24/01/2015	Step 1: Computer Based Test (CBT) – Online test				
27/01/2015	Announcement of list of candidates called for Step 2				
10/02/2015	Registration for Step 2 and Medical Checkup at Vellore				
12/02/2015	Step 2: Assessment of Skills & Knowledge at Vellore.				
13/02/2015	Announcement of final selection list.				
14/02/2015	Acceptance by 12.00 noon				
25/03/2015	Registration for admission to Fellowship Courses**				
26 to 31 March	Mandatory orientation programme				
2015					
01/04/2015	Course begins				

<sup>\*</sup> Dates are subject to change

<sup>\*\*</sup> Registration will be as per the schedule provided in the final selection notice. Please note that registration for each specialty will ONLY be during the time stipulated. Late registration will not be entertained. Please refer to Section 4 of the bulletin for further details.

#### 8.3 POSTGRADUATE FELLOWSHIP COURSES - APRIL 2015

Course Name	Course Code	Duration	No of Seats*	Type of test paper	Eligibility
Accident & Emergency Medicine	F01	2 years	10	General or Special – A & E Medicine	1. Candidates having qualified for the MBBS/(F04) BDS
Family Medicine	F03	2 years	2	General only	Degree, compulsory rotating residential internship and full
General Dentistry	F04	2 years	4	Special – Dental	registration before 15/05/2015
Medical Genetics **	F05	2 years	1	General only	2. Those with a service obligation will need to have
Palliative Medicine	F06	1 year	2	General or Special – Palliative Medicine	completed the same by 15/05/2015
Diabetes	F07	2 years	2	General or Special - Diabetes	

<sup>\*</sup> Variable number

NOTE: POST GRADUATE COURSES IN THIS INSTITUTION ARE IN-SERVICE TRAINING PROGRAMMES.

#### 8.4 INSTRUCTIONS FOR SUBMITTING APPLICATIONS

PLEASE DOWNLOAD THE BULLETIN AND READ THE INSTRUCTIONS CAREFULLY BEFORE FILLING THE FORM.

The application form is available **ONLY** online. The information provided on the application form will be taken as final: Any falsification of data will result in cancellation of the offer of admission if selected. Please keep your application number and Registration number safely to access your hall ticket and results from the website.

In case of doubt, please contact Registrar's office.

#### Please note

- 1. Candidates may not apply for more than two courses.
- 2. No candidate will be allowed to change the choice of subject
- 3. Please ensure that the application form is complete
- 4. Self attested clear photo copies of Certificate of completion of Sponsorship obligation (<u>applicable to those who have been sponsored previously</u>) signed by the authorized signatory of the sponsoring body need to be enclosed
- 5. Candidates are advised to submit their applications as early as possible.
- 6. All the required enclosures must reach the Office of the Registrar, Christian Medical College, Vellore 632 002, on or before 14/11/2014. Applications which lack any of the required enclosures will not be considered after 14/11/2014.
- 7. All foreign nationals require a "No Objection Certificate" from The Secretary, Government of India, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi 110011 after offer of admission to the College.
- 8. Applicants employed in Government or similar establishments who need to route their applications through "proper channels" for the purpose of permission/ leave, etc., are advised to submit the soft copy of the application along with payment before 07/11/2014. Required enclosures as detailed above should reach the Office of the Registrar before 14/11/2014. A printout of the completed application form may be used for the purpose of getting permission/ leave etc: through the "proper channels". This would avoid delay in submission of applications before the due date.
- 9. An email stating successful registration of the application will be sent to the candidates within a week of final submission of the application.

FOLLOW THE INSTRUCTIONS CAREFULLY. FILL IN ALL THE DATA PROPERLY. ERRORS ARISING OUT OF INCORRECT OR IMPROPER DATA ENTRY WILL BE THE SOLE RESPONSIBILITY OF THE CANDIDATE.

<sup>\*\*</sup> Courses accredited by the Tamil Nadu Dr. M.G.R. Medical University

#### 8.5 SPONSORSHIP RULES:

Please refer to SECTION 2 of this bulletin for details regarding sponsorship rules for fellowship courses. The duration of service obligation for post graduate / fellowship course will be a minimum of two years.

#### 8.6 THE SELECTION PROCESS

The selection of candidates for postgraduate courses will be according to the directives of the CMC Vellore Council. Fifty percent of the seats in each course are reserved for sponsored candidates, provided they fulfill other criteria for eligibility for admission. However, more than 50% of the available seats may be allotted to sponsored candidates based on their ranking in the selection test. The wait list is based on ranking in the selection tests. The first sponsored candidate on the waiting list will ordinarily fill vacancies arising by sponsored candidates not accepting a seat to make up 50% reservation for sponsored candidates. In the event that more than 50% of the seats in any course are filled by sponsored candidates and one of the sponsored candidates does not accept the seat, it will be offered to the next candidate on the wait list by rank irrespective of whether he or she is sponsored or open.

#### 8.7 HALL TICKETS

Hall Tickets are generated and available at the link http://admissions.cmcvellore.ac.in/ from 9<sup>th</sup> January 2014. Please access the website and print it out. Check for accuracy of detail. In case of non-availability of the hall ticket one week prior to the date of the written test, candidates may contact the Office of the Registrar by post, fax, email or telephone. Please mention your application/registration number.

#### 8.8 STEP 1 - ENTRANCE TESTS (See also Annexure 1)

Candidates for all Fellowship courses conducted by the College are ranked on the basis of step 1 (computer based test) and step 2 (clinical examination and interview).

- 1. The computer based test will be conducted at Bengaluru, Calicut, Chennai, Delhi (NCR), Ernakulam, Guwahati, Hyderabad, Kolkata, Kottayam, Lucknow, Madurai, Mumbai, Puducherry, Salem, Trivandrum, Vellore and Vijayawada.
- 2. The computer based test paper consists of multiple choice questions. The duration of the paper is 3 hours (240 questions). Refer to SECTION 3.3 for further details. All candidates who wish to take the computer based test are required to be in their assigned seats at the time, date and place stipulated on the Hall ticket. No candidate will be permitted to enter the examination hall 30 minutes after the stipulated examination commencement time. (See Annexure 3 for Model questions)

Those who cannot take the examination on a Saturday for religious reasons (Eg. SDAs) should apply separately to the Registrar for special arrangements to take the examination. This special arrangement however will only be available at Vellore.

For those taking the exams in Vellore: Please note that accommodation will not be available in the Hospital Annexe or any of the institutional guest houses or hostels during this period for candidates.

#### 8.9 RESULTS:

Results of all candidates who have attended the entrance examination will be put up on the website http://admissions.cmcvellore.ac.in/

#### 8.10 STEP 2 (Assessment of Skills and Knowledge):

A list of those candidates who are selected and are eligible for the tests and interviews will be put up on notice boards in the College and Town campuses and on the website http://admissions.cmcvellore.ac.in/ Please refer to the time table on Page 1. The Tests and Interviews will usually be conducted at the CMC Hospital (Town campus), located on Ida Scudder Road, Vellore .During the tests in Vellore, the candidate's medical fitness to undergo the course will also be assessed. A medical checkup will be held the day prior to the interview. All candidates invited for the interviews are advised to bring their Chest X-ray taken within the last six months.

Note: Candidates who are currently pregnant / or pregnancy is a possibility will be exempted from the Chest X-ray.

CANDIDATES WHO ARE INVITED TO BE INTERVIEWED MUST HAVE THE FOLLOWING DOCUMENTS IN ORIGINAL:

(Attested photocopies of the Certificates are acceptable only for interview purpose)

- a) Degree Certificate or Provisional Pass Certificate or Official Final Mark Sheet issued by the University, for each course done- MBBS and MD or MS. CERTIFICATES ISSUED BY OTHER AUTHORITIES ARE NOT ACCEPTABLE.
- b) Course and Conduct Certificate issued by the Principal/Dean of the College and stamped with the seal of the office giving the dates of commencement and completion of course, stating clearly that the candidate does not have any pending obligation of service one certificate for each course done. M.B.B.S. or Diploma or Degree. CERTIFICATES ISSUED BY OTHER AUTHORITIES ARE NOT ACCEPTABLE.
- c) STATE MEDICAL COUNCIL REGISTRATION CERTIFICATE (Temporary or Permanent)

All selected candidates who wish to accept the Postgraduate Fellowship seat offered, must give their acceptance in writing by the date and time stipulated in the Selection Notice.

#### 8.11 REGISTRATION OF SELECTED CANDIDATES:

All selected candidates must report to the Principal's Office to register themselves for the Postgraduate Fellowship course for which they have been selected as per time- table on page 1. All selected candidates are expected to join their respective courses on the stipulated date without fail after registration. Failure to join the course on the stipulated date will lead to automatic forfeiture of the seat offered and the next eligible candidates from the waiting list will be invited to join the course.

All documents should be submitted in Original with one photocopy at the time of Registration. The courses will commence on 1st April 2015. Those candidates who are required to complete their service obligation prior to joining will need to complete the same at the latest by 31<sup>st</sup> March 2015.

- 8. 12 The following certificates are required in Original to register for admission:
  - 1. MBBS Degree certificate in original issued by the University.
  - 2. MBBS Course and conduct certificate in original issued by the Principal/Dean.
  - 3. Certificate of completion of CRRI training in original issued by the Principal / Dean
  - 4. Migration Certificate in original to be obtained from their respective University.
  - 5. Eligibility Certificate obtained from the Registrar, The Tamil Nadu Dr.M.G.R. Medical University, Chennai. (This is required only for the courses accredited by the Tamil Nadu Dr. M.G.R. Medical University, Chennai. and it is applicable only for graduates of Universities other than Tamil Nadu Dr. M.G.R. Medical University. Please note that a Migration certificate is needed for obtaining the Eligibility certificate.)
  - 6. Transfer certificate in original issued by the Principal / Dean.
  - 7. Tamil Nadu Medical Council Registration Certificate for MBBS and additional qualification. <u>Please</u> note that a "No objection certificate" from the state medical council will be required in order to obtain the <u>Tamil Nadu Medical Council Registration.</u>
  - 8. Original and attested clear photocopy of date of birth certificate. (SSLC/H.Sc. Mark sheet)
  - 9. Service obligation completion certificate in original in the case of former sponsored students of this college, giving full details of date of commencement and completion of service obligation.
  - 10. Sponsored candidates should submit a clear attested photocopy of the agreement signed on stamp paper, by the candidate and the sponsoring agency. Non-compliance will result in automatic cancellation of selection.
  - 11. Sponsored candidates should also submit a certificate of completion of two years of service in one / more Mission Hospitals of any supporting body of this institution after graduation.
  - 12. Four passport size colour photographs for issue of identity card and for University registration.
  - 13. A CD which contains the following files: (i) A passport size colour photograph in JPEG form and (ii) a scanned copy of the candidates signature. Both the files and the CD cover should be labelled with the name of the candidate and the course. The image file size should not exceed 100 KB.
  - 14. Foreign Nationals must produce a "No Objection Certificate" from the Government of India
  - 15. Proof of identity (Passport /Voter ID /Driving License)
  - 16. PAN Card
  - 17. Form 16 (If available)

In addition to the originals three copies of all the above certificates are required at the time of admission. Tuition fees of the whole course must be paid as one installment at the time of registration.

#### 8.13 STIPEND & ACCOMMODATION

The medical Post Graduate Fellowship Courses are conducted in accordance with the regulations of the Academic Committee of the CMC Vellore Association and the training is an "in service" type. Selected candidates will be paid a consolidated stipend as per rules, and provided free partly furnished single accommodation as per availability.

#### SOME FACILITIES AVAILABLE FOR POST GRADUATE TRAINEES:

Medical Records Department: In clinical areas, special emphasis is given to medical record keeping. There is a well organized Medical Record Library in the institution as well as a departmental record system. Facilities are provided in these areas for trainees to conduct retrospective case studies from records.

Research activity of each Department: The Christian Medical College supports an active medical research programme. To broaden this experience, the trainees are encouraged to participate in research activities. A Research Methodology course will be conducted for all newly selected postgraduate students. Attendance for this is mandatory. Failure to do so will result in the candidates forfeiting the privilege of obtaining research grants from the CMC Research Committee.

Accommodation: Partly furnished accommodation will be provided for all Postgraduate trainees depending on availability. Candidates are required to vacate their accommodation within 2 weeks of finishing their course. Meals can be obtained from the canteen run by the National Y.W.C.A in the hospital premises, or from one of the many hotels in the vicinity of the hospital. Meals can also be had either from the mess run at the Men Interns' Quarters or Lady Interns' Quarters.

Recreation: Facilities for tennis, badminton, basketball, volleyball and table tennis are available

Staff Student Health Clinic: The medical needs of the students and staff of the Christian Medical College are met through the clinic provided for this purpose.

Hepatitis B Vaccination is mandatory for all students. The selected candidates should contact the Staff Student Health Service within one week of joining the course. The candidates have to pay for Vaccination (3 doses and 1 booster dose). Failure to take the Vaccination will make the candidate ineligible for free immunoglobulin in the event of accidental exposure of Hepatitis-B. If the candidate has already been vaccinated elsewhere the serum antibody titres should be confirmed through the Staff Student Health Service. The candidates have to pay for this test.

#### 8.14 FEES

All Candidates should pay the following fees at the time of registration for the course. The fees will be collected for the whole course as one installment, at the time of registration for admission.

#### **COLLEGE FEE STRUCTURE\***

ELLOLILLSTRUCTURE	177 0	0.17. 0
Fee	1Year Course	2 Year Course
* University Registration / Application Fee	10500	10500
College Administrative Fee	5000	6000
College Admission Fee	500	500
Medical Attendance Fee	500	1000
Tuition Fee	500	1000
Alumni Association Life Membership	3000	3000
Library Fee (College)	500	1000
Examination Expenses Fee	5000	7500
One time establishment Fee	7500	15000
Total	33000	45500

<sup>\*</sup>Roughly indicative and subject to change. Applicable for University approved courses only.

#### 8.15 WITHDRAWAL:

Candidates who accept the offer of selection and join the course will be expected to complete the whole training period. If due to any extra-ordinary circumstances a candidate is forced to discontinue, the desire to withdraw should be notified to the Principal in writing by 20<sup>th</sup> April 2015. Those who withdraw from the course thereafter will not be selected for any training course or staff appointment subsequently in this institution. They will be required to pay the fees for the full course and make compensatory payment at the rate of the stipend normally paid to them, an amount that is proportional to any shortage of notice for withdrawal that is less than one month. Tuition fee and College fees once paid will not be refunded. Waitlisted candidates should keep the Office of the Registrar updated about the address and phone number up to 30/04/2015.

#### ANNEXURE 1

## CMC VELLORE PG MEDICAL ENTRANCE EXAMINATION 2015

(Computer Based Examination)

#### - INSTRUCTIONS TO CANDIDATES-

#### **GENERAL INSTRUCTIONS**

- You are going to take a Computer Based Test at a workstation assigned to you.
- You are required to be present in the Test Centre 45 minutes before the starting time of the Test as specified in the hall ticket.
- You are not allowed to carry any of your belongings inside the exam centre including mobile phone, cellular phones, pagers, palm tops, blue tooth device, or any electronic device which has the potential of misuse or unauthorized communication during the examination.
- You are allowed to carry only pen/pencil inside the test centre.
- You are required to produce your hall ticket at the registration desk without which the entry will not be allowed.
- At the registration desk, your identity is verified, hall ticket scanned, photograph captured, finger print (left thumb impression) taken and assigned to a computer.
- For working purpose one paper sheet will be provided at the workstation. You need to manage the rough working within that. No additional material will be given for rough work purposes.
- Once seated in the examination hall, the invigilator will take your signature in the hall ticket.
- The administrator is authorized to dismiss you from the test session for any of the following reasons:
  - Creating disturbance.
  - o Attempting to take the test on behalf of someone else.
  - o Talking to other test taker/s.
  - Attempting to tamper with the computer system either hardware or software.
  - o If found with calculators, slide rules, pagers, cell phones, concealed microphones, wireless devices or any other material that may aid in answering questions.

#### **TIMING & QUESTIONS**

- The test you are taking, the Computer Based **CMC PG / Fellowship Medical Entrance Examination** is of **180 minutes duration**. No break is permitted during the test.
- The Computer Based Examination you are going to take has 240 Questions of one mark each with a total of 240 marks.

#### **INFORMATION ON THE TEST**

- The guestions will appear in English.
- In each of these sections, every question is followed by 4 answer options. Choose the option that is most appropriate. Indicate your answer by clicking on the circle adjacent to the option you think is right.
- You can go to any question directly by clicking on the question number, which will appear at the bottom of the screen. The answered question number will be marked green and the unanswered/ skipped question number will remain in blue.
- If you are doubtful of the answer, you can mark a question for review which will be indicated with an arrow mark under the question number. To unmark the question marked for review you have to come back to the same question and click on the question number.
- If you want to change your answer to any question, you may select the question and change the answer by clicking on the appropriate answer.
- Each correct answer fetches 1 mark.
- There is no negative marking.
- You cannot submit the test until you complete 180 minutes. The "I have completed the test" button will appear only on completion of 180 minutes.
- The test closes automatically once the allotted time of 180 Minutes are over.
- In case you finish your test before allotted time, you will get a confirmation page.
- In case you want to review the answers in the remaining time you can do so.
- Ensure that you click on "submit" as a sign of completion.
- Once you complete the computer based test, you should be able to see the screen indicating completion of test with a thank you note.
- Before leaving the examination hall please ensure that you have handed over the used rough sheet to the proctor.

#### ANNEXURE 2

List of sponsoring bodies and churches of the CMC Vellore Council:

- 1. Andhra Evangelical Lutheran Church
- 2. Arcot Lutheran Church #
- 3. Assemblies of God in North India
- 4. Baptist Church of Mizoram
- 5. Chaldean Syrian Church of the East
- 6. Christian Assemblies in India
- 7. Christian Service Society of the Bengal-Orissa - Bihar Baptist Convention #
- 8. Church of North India, Nagpur Diocese
- 9. Church of North India Synod
- 10. C.S.I. Coimbatore Diocese
- 11. C.S.I. Diocese of Dornakal #
- 12. C.S.I. Kanyakumari Diocese
- 13. C.S.I. Karimnagar Diocese #
- 14. C.S.I. Karnataka Diocese
- 15. C.S.I. Krishna Godavari Diocese
- 16. C.S.I. Madras Diocese
- 17. C.S.I. Madhya Kerala Diocese
- 18. C.S.I. Madurai-Ramnad Diocese
- 19. C.S.I. Medak Diocese #
- 20. C.S.I. North Kerala Diocese
- 21. C.S.I. Rayalaseema Diocese
- 22. C.S.I. South Kerala Diocese
- 23. C.S.I. Tiruchy-Tanjore Diocese
- 24. C.S.I. Tirunelveli Diocese
- 25. C.S.I. Vellore Diocese
- 26. Council of Baptist Churches in North East India
- 27. Council of Christian Hospitals
- 28. Eastern Regional Board of Health Services
- 29. Emmanuel Hospital Association
- 30. Evangelical Lutheran Church in Madhya Pradesh
- 31. Gossner Evangelical Lutheran Church #
- 32. India Evangelical Lutheran Church \*
- 33. Inter Ashram Fellowship

- 34. Jeypore Evangelical Lutheran Church
- 35. Khasi Jaintia Presbyterian Church Synod
- 36. Kolhapur Church Council #
- 37. Malankara Jacobite Syrian Orthodox Church
- 38. Malankara Orthodox Syrian Church Catholicate of the East
- 39. Marathi Mission
- 40. Mar Thoma Syrian Church of Malabar
- 41. Mennonite Medical Board of the Mennonite Church in India.
- 42. Methodist Church in India
- 43. Mizoram Presbyterian Church Synod
- 44. North Bank Baptist Christian Association
- 45. Poona Christian Medical Association
- 46. Salvation Army South Eastern India Territory
- 47. Salvation Army South Western India Territory #
- 48. Salvation Army Western India Territory #
- 49. Samavesam of Telugu Baptist Churches #
- 50. Southern Asia Division of Seventh Day Adventists
- 51. Tamil Evangelical Lutheran Church
- 52. U.P. Regional Board of Health Services
- 53. The Leprosy Mission
- 54. Christoffel Blinden Mission
- 55. C.S.I. Jaffna Diocese
- 56. International Mission Board, Southern Baptist Convention
- 58. South East Asia Union Mission of SDA Singapore
- 59. United Mission to Nepal
- 60. Christian Medical College, Vellore
- 63. VALUE Program, CMC Ludhiana

#### # NOT ELIGIBLE TO CERTIFY THIS ACADEMIC YEAR

\* Eligibility Pending Clearance

#### Annexure 3

#### **MODEL QUESTIONS**

#### One Best Response

Direction: For the following questions four answers are given as options.

You are required to Select the ONE correct answer:

- 1. Aortic aneurysms are most commonly located in the
  - A. ascending aorta
  - B. arch of the aorta
  - C. thoracic aorta
  - D. supra-renal aorta

#### Case Analysis Type

Direction: Read the patient scenario and answer the related questions. Select the <u>ONE</u> correct answer from the four options.

Case: A 4 month old previously well infant is brought with a history of cold and cough for 3 days and breathing difficulty for 1 day. On examination he was tachypnoeic and grunting. HR 150/min.Temp. 37.4 deg. C Weight 6 kg. There was visible subcostal and intercostals recession. The breath sounds were diminished and there were rhonchi and crepitations. Per abdomen, liver and spleen were palpable. No cardiac murmurs were heard.

- 1. The most likely diagnosis is
- A. reactive airway disease
- B. bronchopneumonia
- C. foreign body aspiration
- D. bronchiolitis
- 2. The chest X-ray is likely to show
- A. patchy opacities with hilar prominence
- B. over-inflation with increased lung translucency
- C. collapse of lung with compensatory emphysema
- D. consolidation with fluffy exudates
- 3. The treatment of choice would be
- A. Intravenous antibiotics
- B. terbutaline nebulisation
- C. humidified oxygen
- D. bronchoscopy

#### Extended Matching Type

#### Directions:

For each stem, only <u>ONE</u> answer from the ten given options is correct. Select the correct answer for each stem from the option list. Each question can have 2-5 stems each.

Theme: Fever

<u>Lead-in:</u> For each patient with fever (in the stems), select the single most likely causative pathogen from the list of options given below.

#### Options

- A. Aspergillus furmigatus
- B. Bacillus anthracis
- C. Candida albicans
- D. Streptococcus pyogenes
- E. Chlamydia psittaci
- F. Pneumocystis carinii
- G. Histoplasma capsulatum
- H. Haemophilus influenza
- I. Streptococcus pneumonia
- J. Epstein-Barr virus

Stems: (Can have up to 5 stems)

- 1. A 22 year old man is brought with high grade fever and cough. The sputum smear shows encapsulated Gram-positive organisms mainly in pairs or short chains.
- 2. A 7-year-old girl has a high fever and a sore throat. There is pharyngeal redness, and swollen right tonsil with creamy exudate, and painful right submandibular lymphadenopathy. Throat culture on blood agar yields numerous small colonies that are inhibited by bacitracin.

#### Multiple True False Types

<u>Direction</u>: Each of the options can be individually true or false and are not interdependent.

Item: The conditions that cause Raynaud's phenomenon include

#### Options:

A. frost bite	T/F
B. scleroderma	T/F
C. vibrating tools	T / F
D. polycythaemia	T / F

(Each correct option carries 0.25 marks)

#### **ANNEXURE 4**

This is to certify that	, student of this College was
the best outgoing student for the years	to considering the overall academic
performance throughout the period of stud	y in the MBBS course. This is to further certify
that there were no failures at any of the Unive	ersity examinations during the course.
(The certificate should be on the College lett College only. There can be ONLY ONE Best Academic year)	terhead and signed by the Principal/ Dean of Outgoing student from a College in an
ANNEXURE 5	

Format of Certification to be filled in for Best Outgoing Student

Format of Certification to be filled in for work in areas of need

Name: \_\_\_\_\_\_

Application No: \_\_\_\_\_\_

	Name of institution	Date of joining	Date of completion	Period in months
Mission Hospital*				
Leprosy Hospital*				
Service in Armed Forces				
Govt. Primary Health Centres				
Others#				

- # Others Includes HIV Home care, Tribal / Rural work and work in slums with registered NGOs. The certificate needs to be signed by the head of the institution / NGO
- \* Certification needs to be from the head of the institution, stating details of Church/Diocese/Organization under which the mission/leprosy hospital is run.

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Date: